Factsheet 3: How to Register for a Training Class.

Use the following steps to register for Fit Test Training classes on Learning Central:

1. Go to [https://LearningCentral.unm.edu](https://LearningCentral.unm.edu)
2. Sign in with your NetID and Password using one of the two buttons:
   (i) UNM personnel, click: [UNM NET ID LOGIN]
   (ii) HSC personnel, click: [HSC NET ID LOGIN]
3. A page may appear asking you to Accept or Deny; Click "Accept."
4. Click the "Learning" box:

For N95 respirators only:

(5) Search the "Find Learning" box for "N95"
(6) Click on the course "N95 Respirator Fit Test & Training"
(7) Click "Register Now"
(8) Scroll down to "AVAILABLE CLASSES"
(9) Find a day & time that works for you, and click "Register Now"
(10) Click "Confirm"

For all other respirators:

(5) Search the "Find Learning" box for "PAPR"
(6) Click on the course "Half-Face, Full-Face, CAPR, and PAPR Respirator Fit Test & Training"
(7) Click "Register Now"
(8) Scroll down to "AVAILABLE CLASSES"
(9) Find a day that works for you, and click "Register Now"
(10) Click "Confirm"

Classes are held in the EHS Training Room at [1801 Tucker St. NE](https://www.unm.edu) (Bldg. 233B). Visitor parking is available at the designated spots directly in front of the EHS facility. You can also park in G-lot if you have the correct pass or utilize UNM shuttle stop #7.