

Factsheet 2:

How to Obtain a Medical Clearance Form.



Trainees must bring a **physical copy** of their Medical Clearance Form (MCF) to the training class. EHS will not be able to fit test anyone without this form in hand. No exceptions.



What is a Medical Clearance Form (MCF)?

An MCF is a single-page report from a health care provider. It confirms that an individual is medically able to wear an N95 respirator and/or other types of respirators.

Note: The respirator medical questionnaire is not an MCF. Instead, the questionnaire is submitted to a health care provider, who reviews it and chooses to issue an MCF or not.

How do I request an MCF, and who issues them?

To receive an MCF, request a respirator medical questionnaire from EOHS, SHAC, or another physician or health care provider. Complete the questionnaire as accurately as possible, and then return it to them. Ask for an MCF in return.

- Staff should contact **EOHS** at
 - 505.272.8043
- Students should contact **SHAC** at
 - 505.277.3136
 - 505.277.7925
 - <https://shac.unm.edu/services/allergy-immunization/hsc-clinical-students.html>

Where do I find my MCF after it has been issued?

Upon a favorable review of the questionnaire, MCFs can be found by following the instructions below.

EOHS

1. Log in to ReadySet at <https://unm.readysetsecure.com/rs>
2. Click: Test Results > Results > RESPIRATOR USER MEDICAL CLEARANCE > Print

SHAC

1. Log in to SHAC's Health Portal at <https://shac.unm.edu/shac-health-portal.html>
2. The MCF will be in your secure messages.